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Subject: Seniority and Service Dates

Revised: October 24, 2002

Seniority and Service Dates

A Regular employee's seniority date is based on the length of continuous full-time service with the College since the most recent date of hire. If a Regular employee resigns his/her position, and is re-employed by the College within thirty (30) calendar days of the last day of work, the employee's job status may continue without a loss of seniority and the seniority date will not be adjusted. If rehired after 30 days, the seniority date will become the date of rehire and the employee will be considered a new employee for certain benefits.

Part-time and Temporary employees whose status changes to Regular Full-time will have a seniority date beginning the first day of full-time employment.

A Regular employee's service date is based on the total length of regular full-time service with the College since the most recent date of hire, adjusted to reflect any interruptions of service.