

 <p><b>Ringling College of Art + Design</b></p> <p><b>STAFF HANDBOOK</b></p>	<p><b>Index:</b> 524</p> <p><b>Page:</b> 1 of 1</p> <p><b>Subject:</b> Other Benefits</p> <p><b>Revised:</b> March 14, 2019</p>
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## **Alfred R. Goldstein Library**

The library and its facilities are available for use by the employees of the College during the academic year. Employees should check with the library staff for hours of operation and policies regarding use of the library facilities.

## **Dining Facilities**

Employees of the College may use the dining facility in Hammond Commons for breakfast, lunch, and dinner. Employees should check with Hammond Commons staff for hours of operation and costs.

## **Recreation and Wellness Center**

The Recreation and Wellness Center, located on the 1st floor of the Student Center, is available for use to employees of the College and one guest. The facility is furnished with a variety of state-of-the-art cardiovascular and strength equipment, group fitness classes, and other amenities. An identification card obtained from the Office of Student Life is required for admittance. Employees should check with the Recreation and Wellness Center staff for hours of operation and the fitness programs offered.

For more information, including rules and regulations, please visit the Recreation and Wellness Center or call 309-0193.

## **Campus Book Store and madeby Gallery Discounts**

Employees should check with the Campus Bookstore and madeby Gallery for available discounts.

## **Sarasota Family YMCA Discount**

Ringling College employees may join the Sarasota Family YMCA through a corporate membership program at a discount of 100% off the joiner's fee. Employees should visit a Sarasota Family YMCA facility for more information.

## **Notary Service**

A notary is available in the Office of Human Resources and the Office of Business Affairs to notarize the personal documents of Ringling College employees at no cost.