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Golf Cart Safety Policy

It is the policy of Ringling College of Art and Design to promote a safe and healthful working environment. As with any other transportation vehicle, golf carts which are used either regularly or occasionally on campus must be operated in such a way as to safeguard employees, students, and visitors from potential risks. The following rules must be observed by all drivers of golf carts on campus.

1. Obey all traffic regulations. Observe all stop signs. Keep arms and legs inside cart while vehicle is moving.
2. Golf carts are permitted to travel on campus concrete sidewalks not specifically closed to vehicle use. Sidewalks may be closed to golf cart travel if they are too narrow, too close to buildings, or compromise pedestrian safety. The Director of Public Safety or the Director of Facilities Operations may determine which sidewalks may be closed to golf cart traffic.
3. Pedestrians have the right-of-way on campus sidewalks at all times and golf carts must yield to pedestrians.
4. Operate golf carts at a slow, safe speed at all times. Golf carts should never exceed a brisk walking pace when operating on campus sidewalks.
5. Whenever possible, golf carts should be kept off of landscape and turf areas.
6. Do not park golf carts on sidewalks so as to block or restrict pedestrian travel. Golf carts may be parked in parking spaces designated for automobiles or service vehicles.
7. Golf carts are to be used only by authorized personnel and only for College business. Personal use of golf carts is specifically prohibited.
8. Passengers on golf carts must be seated. Vehicle operators shall not permit passengers to ride in an unsafe manner. No standing in the cargo area or riding on backs, fronts, sides, or in an attached trailer.
9. Promptly report any accident or incident that results in personal injury or property damage to the department supervisor and the Office of Public Safety.
10. Remove keys from golf carts when unattended.
11. Do not operate a golf cart if the service (foot) brake, parking brakes, or other critical components are inoperable or defective.
12. Ladders, pipes, or freight transported on golf carts must be flagged or otherwise marked at the ends that extend beyond the vehicle body.
13. Department supervisors are responsible to:
 - a. Provide golf cart operators with specific instructions and training in the safe use of golf carts on campus.
 - b. Furnish a copy of this policy to all assigned vehicle operators.
 - c. Verify that personnel understand this policy and the vital importance of operating the vehicle in a safe and approved manner.
 - d. Instruct personnel in the operation and maintenance of the golf cart, including operator safety inspection, battery charging procedures, and maintenance/repair procedures.
14. Violations of this policy may result in disciplinary action.